

How To:

Login

Change Password

Edit Account Settings

Before beginning this tutorial,
make sure you have your username and password.

If you do not have a username and password, go to www.reladyne.com/order-online to request access.

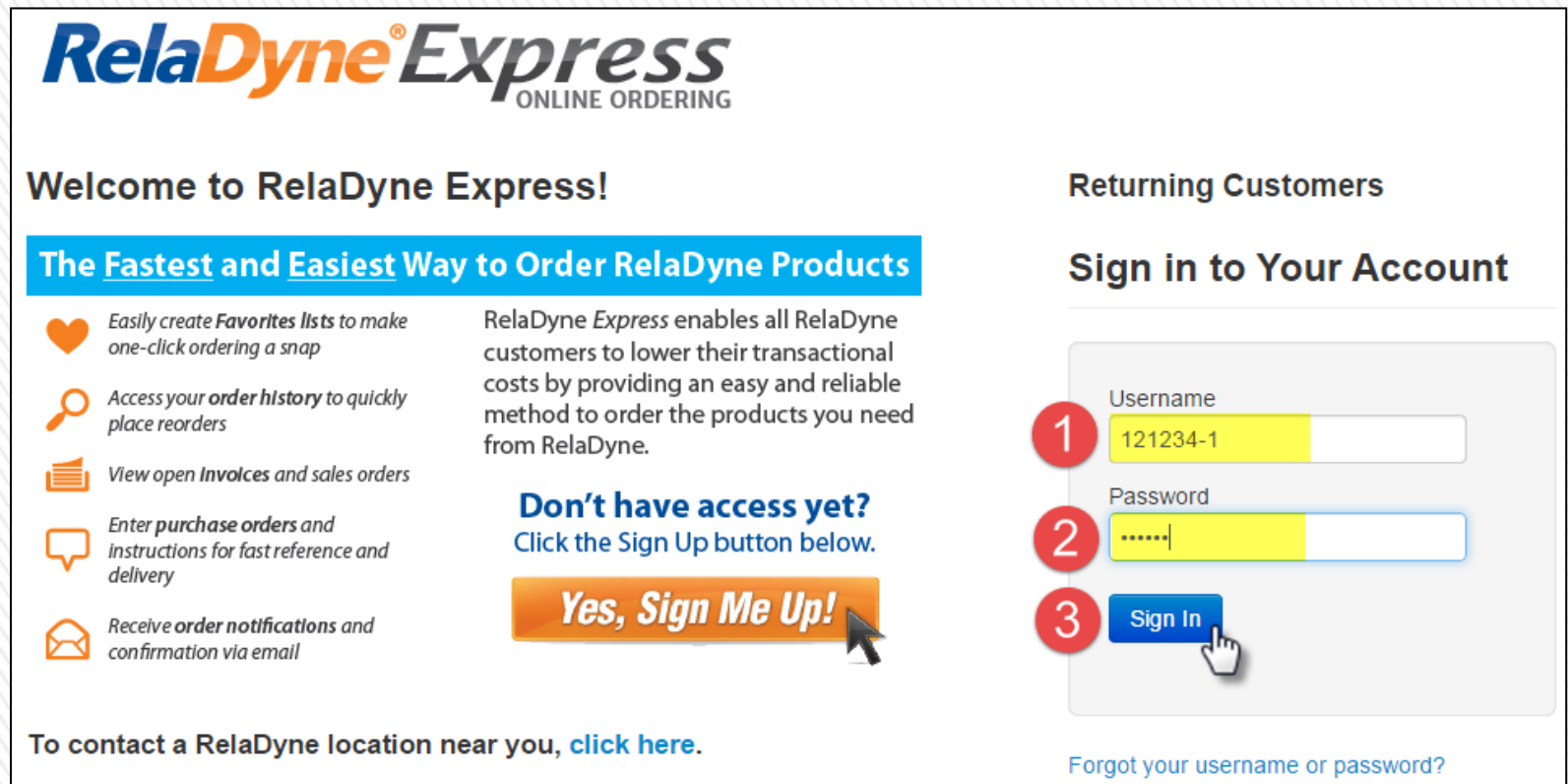


1. Login to RelaDyne *Express*

» Navigate to www.ReluDyneExpress.com

» Type your **username** and **password**.






» Click 



RelaDyne[®]Express
ONLINE ORDERING


Welcome to RelaDyne Express!

The Fastest and Easiest Way to Order RelaDyne Products

-  Easily create **Favorites Lists** to make one-click ordering a snap
-  Access your **order history** to quickly place reorders
-  View open **Invoices** and sales orders
-  Enter **purchase orders** and instructions for fast reference and delivery
-  Receive **order notifications** and confirmation via email

RelaDyne *Express* enables all RelaDyne customers to lower their transactional costs by providing an easy and reliable method to order the products you need from RelaDyne.






Don't have access yet?
Click the Sign Up button below.

Yes, Sign Me Up! 


To contact a RelaDyne location near you, [click here](#).

Returning Customers

Sign in to Your Account

-  Username
121234-1
-  Password
.....
-   

[Forgot your username or password?](#)

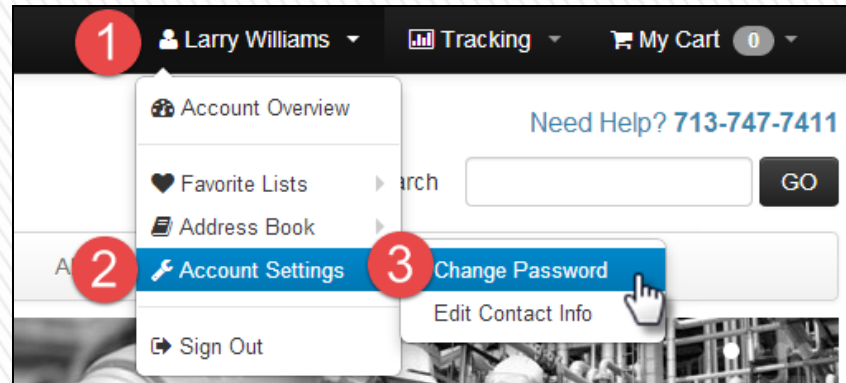


2. Change Your Password

» Click the **Account Name** on the black bar at the top of the page.

» Hover over “Account Settings”

» Click “Change Password”



» Type your **current password**

» Type your **new password**, and **confirm** it in the next cell

» Click 

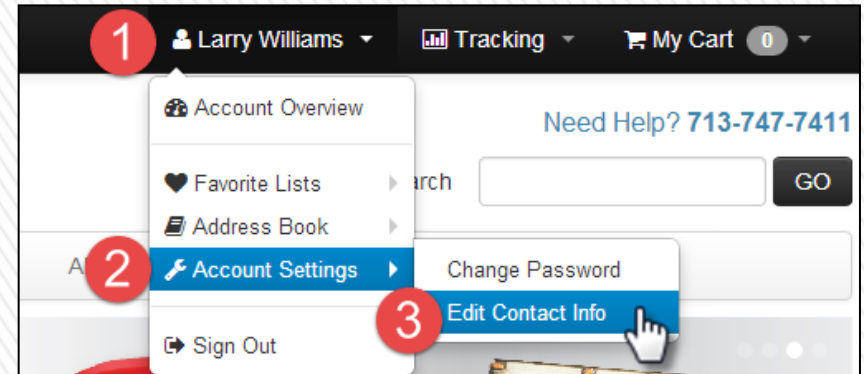
A screenshot of a "Change Password" form. The form has a title "Change Password" and three input fields: "Current Password: *", "New Password: *", and "Confirm Password: *". Each field has a yellow highlight on the left side. At the bottom of the form is a blue "Save Changes" button with a hand cursor clicking on it. To the right of the form is a large brown arrow pointing right.

3. Edit your Account Settings

» Click the **Account Name** on the black bar at the top of the page.

» Hover over “Account Settings”

» Click “Edit Contact Info”



» Edit your account’s contact info where changes need to be made.

- > First Name
- > Last Name
- > Phone
- > Cell Phone
- > Fax
- > Email Address

» Click 

A screenshot of the 'Edit Contact Information' form. The form has a title 'Edit Contact Information' and several input fields. The 'First Name' field contains 'Larry', 'Last Name' contains 'Williams', and 'Phone' contains '888-888-8888'. Other fields include 'Phone Ext.', 'Cell Phone', 'Fax', and 'Email Address' (containing 'Larry.Williams@testco.com'). A blue 'Submit' button is at the bottom, with a mouse cursor clicking it. A large brown arrow points to the right on the right side of the page.